

**Meeting Minutes**  
**Old Roosevelt Field Contaminated Groundwater Area Site**  
**Remedial Action Scoping Meeting**  
**October 7, 2009**

**Attendees:**

EPA: Caroline Kwan, Helen Eng, Debbie Butler, Sal Badalamenti, Leilani Davis, Fernando Rosado

CDM: Jeanne Litwin, Thomas Mathew, Frank Gellati, Robert Goltz, Demetrios Klerides, Susan Schofield

The purpose of the meeting was to discuss the scope of work for the remedial action (RA) work assignment 023-RARA-02PE for the Old Roosevelt Field Contaminated Groundwater Area Site (the ORF site). Issues discussed at the meeting are summarized below.

**Green Remediation**

CDM will make sure the RA focuses on green remediation whenever possible, including items such as clean diesel vehicles/construction equipment and use of solar panels. CDM will apply "lessons learned" from the recent construction bid package for the Lawrence Aviation site.

**Cultural Resources Survey**

A Phase 1b survey must be completed where construction activities will disturb the ground. The RD work assignment included this work and it was also included in the RA work assignment (008-RDRD-02PE). EPA determined that this work will be done under the RD work assignment and the scope will be removed from the RA work assignment.

**American Recovery and Reinvestment Act of 2009**

Debbie Butler indicated that projects funded through the American Recovery and Reinvestment Act of 2009 (Recovery Act) must be "stand alone" projects. Therefore, if costing indicates the RA for the ORF site exceeds the amount of Recovery Act funds designated for this project (\$10 million), the work and related monetary value over that amount would have to be put in a separate work assignment. The entire scope of work will be costed for the Volume II Work Plan, but if the value exceeds the Recovery Act funding, CDM will notify EPA and discuss the part(s) of the RA that will need to be included in a separate work assignment.

Under the Recovery Act, more rigorous scrutiny of all aspects of the project should be expected, including audits. It will be very important for CDM to maintain excellent records and documentation for all activities. Adherence to technical scope, costs, and schedules will be critical items.

The Recovery Act logo should be included on all deliverables and on specific items listed in the work assignment SOW.



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## Scoping Meeting Minutes

### Project Stakeholder Sensitivities

Obtaining consent from several property owners for the treatment plant location was very challenging and EPA is working on compensation issues with the property owners. Ms. Kwan asked that CDM include a schedule in the work plan that shows the sequence of work during the RA. This information will assist her with property owner coordination and with answering questions from property owners.

### Schedule Overview

The following schedule items were discussed:

- Work Plan Volume I to be submitted on November 20, 2009 (see below \*)
- Work Plan Volume II to be submitted on December 2, 2009 (see below \*)
- Negotiate the Work Plan on January 15, 2010
- Work on the subcontracting documents for the RA during the late fall/ winter
- Subcontract consent package to EPA in March 2010
- Notice to Proceed to the RA Subcontractor on May 1, 2010
- Pre-construction drawings, construction start - May to September 2010
- Construction complete November 2011
- First year of operation and maintenance (O&M) - November 2011 to November 2012

\* Ms. Butler asked for a letter from CDM requesting more than 45 days to submit the work plans due to the complexity of the work assignment.

### Iron Treatment

The final need for iron treatment will be determined after the pump test is completed at one of the new extraction wells. The iron treatment is currently listed as optional and should be costed as an optional item.

### Miscellaneous

Ms. Butler asked if CDM wanted any additional tasks or subtasks activated so work can begin. CDM requested that Subtask 4.2 be activated.

A Project Quality Management (PQM) meeting was scheduled for October 15, 2009 in the CDM New York office.